NORTHBOROUGH POLICE DEPARTMENT

211 MAIN ST, NORTHBOROUGH MA 01532 • PHONE: 508.393.1515 • WWW.NORTHBOROUGHPD.COM • BRIAN T. GRIFFIN, CHIEF OF POLICE

APPLICATION FOR PERMIT TO SOLICIT / CANVASS

Northborough Bylaws define a solicitor or canvasser as any person who, for himself or for another person, firm, or corporation, travels by foot, automobile or any other type of conveyance from place to place, from house to house, taking or attempting to lease or take orders for the sale of goods, wares, merchandise or services, or taking or attempting to take contributions for any purpose including, but not limited to, the selling, distributing, exposing for sale or soliciting orders for magazines, books, periodicals or other articles of a commercial nature, the contracting of all home improvements, or for services to be performed in the future whether or not such individual has, carries or exposes for retail sale a sample of the subject of such sale, whether or not he is collecting advance payments on such retail sales.

- Any person who wishes to solicit/canvass in the Town of Northborough must first complete this application to solicit (which can be obtained at the Northborough Police Department or via our website, www.northboroughpd.com)
- Completed applications can be dropped off or mailed to the Northborough Police Department.
- Each licensee is required to possess an individual license.
- Please include a photocopy of your government issued photo ID as well as a check for $100.00, made payable to the **Town of Northborough** (personal check, cashier's check or money order are acceptable – NO CASH).
- After the application and payment are received, a background check of the applicant will be conducted, which includes being fingerprinted. This process may take several weeks.
- Upon completion of the background check, approved applicants will be called when their permit is issued.
- Licenses are valid for one year from date of issuance.
- **Solicitors and canvassers, when engaged in the business of soliciting or canvassing, are required to display an identifying badge issued by the Chief of Police, by wearing said badge on an outer garment.**

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APPLICANT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CELL PHONE: _____ DATE OF BIRTH: _____ PLACE OF BIRTH: _____

SOCIAL SECURITY #: _____ HEIGHT: _____ WEIGHT: _____

HAIR COLOR: _____ EYE COLOR: _____

NAME OF ORGANIZATION OR COMPANY: _____

ADDRESS: _____

CONTACT PERSON: _____ CONTACT PHONE: _____

NATURE OF BUSINESS / PRODUCT/SERVICE TO BE SOLD: _____

HAVE YOU BEEN CONVICTED OF ANY CRIME IN THE LAST 10 YEARS? ☐ YES ☐ NO

IF YES, EXPLAIN: _____

IF YOU WILL BE USING A MOTOR VEHICLE, PLEASE PROVIDE THE FOLLOWING:

LIC. PLATE #: _____ STATE: _____ REGISTERED OWNER: _____

MAKE / MODEL: _____ YEAR: _____ COLOR: _____

I hereby certify under penalty of perjury that all statements made on or in connection with this application are true and complete to the best of my knowledge.

SIGNATURE: _____ DATE: _____